

Proceeding of the 25th Meeting of the State Executive Committee (SEC) constituted under the Disaster Management Act, 2005, held on 21st Feb 2025 at 11:30 AM in CS Committee Room in HP Secretariat, Shimla under the Chairmanship of Sh. Prabodh Saxena, Chief Secretary cum Chairman State Executive Committee, H.P.

The following SEC members were present in the meeting: -

1. Sh Kamlesh Kumar Pant, Addl. Chief Secretary (Forest/PWD) to the Govt. of HP (Member)
2. Sh. Onkar Chand Sharma, Addl. Chief Secretary (Revenue/Home) to the Govt. of HP (Member)
3. Sh. Devesh Kumar, Principal Secretary (Finance) to the Govt. of HP (Member)
4. Smt. M. Sudha Devi, Secretary (Health & Family Welfare) to the Govt of HP (Member)

The list of the other participants of the meeting is at Annexure-I.

2. At the outset, the Additional Chief Secretary (Revenue) to the Government of Himachal Pradesh, Sh. Onkar Chand Sharma, welcomed the Chief Secretary-cum-Chairman, SEC, all the members of SEC, Deputy Commissioners and officers of the stakeholder department who attended the meeting. Thereafter, the Director-cum- Ex Officio Special Secretary (Rev-DM) to the GoHP, Shri DC Rana, presented the agenda to the SEC and SEC took up the agenda items for discussion. Record of discussion is as under:

Agenda Item No. 25.1: Confirmation of the Proceedings of the 24th Meeting of SEC held on 5th October 2024

3. The minutes of the last meeting of the SEC were held on 05th Oct 2024 were placed before the SEC for the confirmation. The SEC was informed that the minutes of the meeting were circulated to all concerned. No objections/comments have been received from any quarter.

Decision

The minutes of 24th meeting of State Executive Committee held on 05th October 2024 were noted and confirmed.

Agenda Items No. 25.2 Action Taken Report on Various Directions issued by the State Executive Committee in its 20th 21st, 23rd and 24th Meeting was reviewed and directions given as under: -

Agenda Item No of SEC Meeting	Agenda Description & Discussions and Last Decision of SEC	Action Taken	Directions given in the SEC Meeting
9.18/20.2	White Paper on Earthquake Risk Reduction	The D.O. letter has been issued vide no. REV (DMC)-4-4/2019/Earthquake EWS	Directions were issued to all departments to expedite the

		Dated 29.01.2025 to all the Administrative Secretaries.	process and submit Action Taken Report.
9.22/20.2/21.2	Need of regulation of construction in rural areas. -The Chair informed that the matter is being monitored by the Hon'ble High Court. Therefore, RD will diligently work on the draft prepared by the TCP department to regulate construction activities in rural areas. The Director, RD is required to present the latest status of this initiative in person in the next SEC meeting.	Director RD informed that the draft regulation is pending with Finance and Law for concurrence/vetting.	RD Department was asked to expedite the process of notifying the Bye-Laws.
20.6.21.02	Raising SDRF and setting up NDRF-The Police Department has not completed the recruitment process. The latest status of the points discussed on 21.08.2024 may be presented in the next SEC meeting by DGP	SP, HP SDRF presented the ATR on the previous agenda items.	The directions were given to submit written ATR to the DMC
20.7/21.07	Establishment of EWS by the Specified Dam Authorities as per guidelines 2015 and as per provision of DAM Safety Act 2021. The DoE was directed to provide the status of EWS installed by 3 dams of BBMB, NHPC in accordance with CWC guidelines. & DAM Safety Act 2021.	The representative of DoE informed that the enquiry report has been submitted to DMC.	The chair directed the Directorate of Energy (DOE) to issue necessary directions to all the Dam Authorities to install the EWS as per the Dam Safety Act and CWC Guidelines. Latest status of installation of EWS by 30 dams be shared with DMC Report received from the DoE be processed on file.
8.16/21.2	Structural/Safety Audit of Lifeline Buildings: The retrofitting work for lifeline buildings has	The Committee was Constituted on 30th October 2024 and two meetings were held on 19th November and	The Chair directed to complete the process of signing the MoU with other technical institutions.

	been allocated to six institutions. a committee may be constituted under the chairmanship of Director-cum-Special Secretary (Rev-DM), for finalizing the proposals submitted by the technical institutions, approval taken on the file and the action taken in this regard be placed before the SEC in the next meeting.	03rd December 2024. The file has now been submitted to the Authority with a detailed note for the approval to sign the MoU with NIT, Hamirpur and to get the fresh dates of the meetings to discuss the matter with other technical institutions.	
21.16	Institutionalizing GO-NGO Coordination in Himachal Pradesh for effective DRR.- Action in this matter may be expedited.	Finalization of RFP to hire consultant/ Organization is in progress.	The Chair directed to expedite the process at the earliest.
23.3	Mitigation Chronic Landslide Hazards in Himachal Pradesh- The PWD department was asked to prioritize mitigation 97 chronic landslide sites (that require approximately Rs. 300 Cr for DPR preparation) based on vulnerability.	Report is awaited from EnC, HPPWD.	The SEC directed to HPPWD to submit DPR. Directions were given to DDMA's and Departments to submit the UC of the 1st Instalment of SDMF funds released so that second instalment can be released by the DM Cell.
24.3	GLOF Risk Mitigation- I. Approval was accorded for the submission of the DPR to NDMA to seek financial support under the National Disaster Mitigation Fund as proposed. II. The SEC has also approved the request to meet out the expenses for the expeditions, DPR and instrument from SDMF.	- DPR was submitted to NDMA vide letter no Rev. (DMC)(C)2-2/2022 SDMF dated 28.10.2024. - NDMA has submitted revised format to submit PPR.	Revised PPR be submitted to NDMA.

24.4	Improving Weather Observation and Monitoring Network in the State to improve Early Warning. – The SEC acknowledged the importance of the proposal and granted approval to the proposal of JSV. The component of purchase of vehicle included in the DPR may be examined and the Department may examine the possibility of hiring of vehicles. The project may be funded from the State Disaster Mitigation Fund/AFD HP DRR Program.	Proposal has been approved in SEC 24th Meeting and an email and DPR has been shared for concurrence with AFD. AFD shared their comments with HPSDMA on 22nd January 2025, which were then forwarded to the JSV department on 24th January 2025 to prepare a detailed presentation addressing the queries raised by AFD. The meeting with AFD was held on 30-01-2025.	The SEC took note of status and observed that the project may be funded as early as possible.
24.5	Implementation of Recommendations made in CDRI Report for Shimla Town. – 1. The SEC accorded approval to the directions and proposed activities. It was recommended that regular reviews with the relevant departments be organized to expedite actions/ 2. NHAI Authorities may be asked to be prepared DPR and mobilize funds at their own level. Due to this effect may be written to the authorities concerned. DMC may consider to provide funds to PWD for Annadale road once DPR is received.	DPRs awaited from PWD and NHAI. The CE PWD informed that PPR of PWD road has been submitted to DDMA Shimla and DPR from NH is awaited and would be submitted within next week.	The DDMA Shimla was asked to examine the PPR. NH be directed to prepare PPR/DPR. Action taken on short and medium terms measure be also shared by the PWD and NH.
24.6	Strengthening of DRR and Coordination at Local Level-	Proposal for Strengthening of Disaster Risk Reduction (DRR) and	The SEC took note of the action taken. The agenda item was dropped from here.

	The agenda items may be placed in the next SEC meeting with feedback from DDMA's, if any.	Coordination at the Local Level was approved by the Chief Secretary on file. An orientation session for DDMA's regarding the scheme was scheduled on 17th January 2025, under the Chairmanship of the Chief Secretary, Himachal Pradesh. Following the orientation, DDMA's will raise fund requisitions as per the scheme's requirements. The item is placed in the 25th SEC as a separate agenda for Ex-Post-Facto approval.	
24.16	Understanding the Cloudburst Events over Himachal Pradesh during the Monsoon Season in Changing Climate.- The SEC granted approval for a collaboration with the Indian Institute of Tropical Meteorology (IITM) Pune, to conduct an in-depth study aimed at understanding the occurrence and dynamics of cloudburst events over the state. The proposal expenses may be met from the Research and Development /Small grant window of the State Disaster Mitigation Fund (SDMF).	Approval and request to draft MOU shared with IITM Pune vide letter no. Rev. (DMC) (F) 4-2/2019-Flood Date: 27.01.2025.	The SEC took note of the Action taken.

Agenda Item No. 25.3: Ex-Post-Facto approval for the Order issued with respect to DRR Integration Directive

- The SEC was informed that the Chief Secretary-cum-Chairman of the State Executive Committee (SEC) in exercise of powers under Section 24(2)(h) of the DM Act, has issued the directives vide order No.

Rev.(DMC)(F)2-2/2023-Monsoon PDNA dated 31st December, 2024 to the line departments and organizations to integrate various DRR initiatives in their development plans and projects so as to check the increasing vulnerability of the state from the landslides & other erosion processes that enhances its vulnerability in case of heavy precipitation. Key features of the directions are as under:-

- Departments must conduct a comprehensive risk assessment using the prescribed checklist to ensure disaster-resilient planning and design. Key parameters include seismic risks, flood levels, wind speeds, and probable hazards like landslides and GLOFs. and compliance with BIS, NDMA, and HPSPDMA guidelines is mandatory, along with environmental and social impact assessments.
- All departments and organizations must adhere to the 2012 HPSPDMA Guidelines for preparedness, capacity building, and mainstreaming DRR. Quarterly compliance reports are to be submitted to HPSPDMA.
- Direction w.r.t excavation involving removing soil or rock to prepare a foundation for construction e.g. hill cutting, specific to hilly regions, carves out slopes to create roads or spaces for infrastructure. Both processes require precision to maintain terrain stability and prevent hazards like landslides. Excavation and hill cutting must follow the Hill Road Manual – First Revision (IRC:SP:48-2023):
 - i) **Ordinary/Heavy Soil:** Side slopes of 1:1 to ½:1 (H:V).
 - ii) **Ordinary/Soft Rock:** Side slopes of ¼:1 to 1/8:1 (H:V).
 - iii) **Hard Rock:** Cuts may range from 80 to 90 degrees to horizontal.
- These directives aim to enhance the resilience of infrastructure, safeguard public safety, and mitigate risks associated with natural disasters. Departments and organizations are urged to comply with these measures to build a sustainable and disaster-resilient Himachal Pradesh.

Decision: -

- i) Ex-post facto approval accorded by the State Executive Committee to the order 31st December 2024.
- ii) Further it is also directed by the SEC that for strict compliance of the orders, there should be monitoring mechanism at state level through.

Agenda Item No. 25.4: Ex-Post-Facto approval Regarding Strengthening of DRR and Coordination at Local Level

5. The SEC was informed that strengthening of Disaster Risk Reduction (DRR) and coordination at the local level is essential for effective disaster management, particularly in disaster-prone regions like Himachal Pradesh. This approach ensures that emergency responses are swift, organized, and community-driven. By focusing on building robust systems at the grassroots level, local institutions can

act decisively during emergencies, reducing response time and minimizing loss of life and property. A key aspect of this strengthening process is enhancing the role of local governance bodies, such as Panchayats and Sub-Divisional offices, in disaster management. In order to ensure this the DMC has designed a Scheme/proposal. **The creation of Disaster Risk Reduction (DRR) Coordination Centres and Panchayat Emergency Response Centres (PERCs)** is a crucial part of this initiative, designed to facilitate timely responses, improve information sharing, and build community resilience. Key feature of this proposal/scheme are as under: -

- The Sub-Divisional Controller, in collaboration with Naib Tehsildars and Tehsildars, plays a pivotal role in managing disaster response and relief activities at the ground level. These officials are responsible for mobilizing immediate emergency responses, coordinating with essential services such as Fire, Police, Health Services (108), the State Disaster Response Force (SDRF), and the National Disaster Response Force (NDRF). Their duties also include conducting damage assessments, providing relief to affected populations, and setting up relief camps.
- Each sub-division typically encompasses one or more Tehsils and developmental blocks, with information flowing from field officials covering around 30-40 Panchayats and an equal number of Patwar circles. This decentralized structure ensures that disaster management efforts are localized and tailored to the specific needs of the community.
- One of the critical responsibilities of local disaster management authorities is the effective dissemination of early warnings, ensuring that information reaches even the most remote areas. This includes facilitating the flow of information from central authorities to the grassroots level and back, collecting real-time data, compiling reports, and capturing lessons learned from past incidents.
- To further strengthen disaster management at the local level, DRR Coordination Centres will be established at Sub-Divisions and Tehsils. These centres will be equipped with essential technology, including computers, printers, scanner MFDs, and internet facilities. This technology will enable real-time updates to crucial disaster management databases such as the Volunteers Database, National Disaster Management Information System (NDMIS), India Disaster Resource Network (IDRN), Relief Management System, and Loss and Damage Assessment Data.
- During emergency situations, the District Inter Agency Group (DIAG) and the Panchayat Emergency Response Centre (PERC) will coordinate efforts to ensure a unified and efficient response.

Importance of Panchayat Emergency Response Centres (PERCs)

- In a disaster-prone state like Himachal Pradesh, the Panchayat Emergency Response Centre(PERC) is an indispensable asset for community-driven disaster management. PERCs leverage local knowledge and quick response capabilities to ensure that even the most vulnerable and remote areas are well-prepared to handle emergencies. By focusing on preparedness, response, and recovery efforts, PERCs contribute significantly to building disaster resilience at the grassroots level.
- The primary objective of the PERC is to establish an organized framework for disaster preparedness, response, and recovery within communities, particularly during the critical golden hours immediately following a disaster. By utilizing local resources and knowledge, PERCs empower residents with the skills and tools necessary to manage risks, coordinate relief efforts, and support recovery processes, ultimately reducing the impact of disasters.

Financial Implications

- The estimated financial cost to implement this comprehensive program is ₹22,20,30,000. The detailed concept notes outlining the proposal has been prepared and was presented before the State Executive Committee (SEC) during its 24th meeting held on October 5th under Agenda Item No. 24.6. The SEC directed that feedback be obtained from the District Disaster Management Authorities (DDMAs). Accordingly, the proposal was shared with all DDMAs for comments and suggestions via letter No. Rev.(DMC)(F) 11-45/2015-III (GO-NGO) dated September 6, 2024.

6. Further, the proposal was discussed during the review meeting of DDMAs, chaired by the Chief Secretary, Himachal Pradesh, on January 17, 2025. The proposal has been approved by the Chief Secretary-cum-Chairman, SEC in the Departmental file. The Deputy Commissioners have been asked to send proposals under the scheme.

Decision: -

The SEC accorded ex-post facto approval to the proposal/scheme.

Agenda Item No. 25.5: Proposals Recommended by the Sub-Committee (PAC-P&CB) under the Preparedness & Capacity Building Fund of SDRF.

7. It was brought to the notice of the SEC that as per the Provisions contained in Para 20 of the guidelines of Preparedness and Capacity Building, issued by the Ministry of Home Affairs, GOI, Project Appraisal Committee, under the Chairmanship of Additional Chief Secretary (Revenue) was constituted vide

notification no. Rev(DMC)(F)11-45/2022-CB-III, dated 26-10-2024. The Committee was constituted to evaluate the proposals received from different districts and departments for funding under Preparedness and Capacity Building Component of SDRF. Meeting of the Project Appraisal Committee was held on 29-01-2025 at 3:00 pm in HP Secretariat. In this meeting the proposals were examined as per the guidelines of Preparedness and Capacity Building, issued by the Ministry of Home Affairs, GOI. Total 20 proposals were evaluated out of which only 16 proposals, amounting to Rs 66.79 Crore were recommended by the Project Appraisal Committee to be placed before the State Executive Committee for consideration and approval. That in the Current Financial Year, Rs 52.50 Crore was the Budget provision under Preparedness and Capacity Building component of SDRF out of which Rs 39.37 Crore are available. The balance funds recommended by the PAC will be allocated in the subsequent financial years.

Decision: -

The proceedings and recommendations of the PAC(P&CB) dated 29th January 2025 were ratified and approved by the SEC.

AGENDA ITEM-25.6: Project Proposal under State Disaster Mitigation Fund for Approval

8. The SEC was briefed about the projects sanctioned under the SDMF window till date. It was further informed that in its 6th meeting held on 24th Jan 2025, the TAC evaluated the one project proposal Landslide Mitigation measures on road from Advance study chowk to Boileau Ganj chowk amounting to 6,55,09,329. It is submitted that this proposed landslide mitigation site is located on the opposite side of the hill where a landslide occurred in the Advanced Study area in 2023, causing the loss of lives at the Shiv Temple in Summerhill. The proposed landslide mitigation site is now also at risk of future landslides, which could threaten local residents, especially because the busy road in the area heightens the potential for injuries. After a detailed evaluation by the TAC members, it was directed to the implementing agency to include the committee's suggestions in the DPRs to ensure the implementation of sustainable measures for hazard mitigation. It was also recommended to consider this project for upcoming SEC so that the mitigation measure may be taken immediately. Details of the project are as under: -

Sr. No.	IA	District	Hazards	Recommended Projects (in No.)	Funds Required (in ₹)	Approx. Amount (in Cr)
1.	4 th Circle HPPWD Winterfield Shimla	Shimla	Landslide	1	6,55,09,329	6.55

Grand Total		1	6,55,09,329	6.55
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Decision: -

The SEC considered the proposal and accorded approval/sanction to the project.

AGENDA ITEM-25.7: Ex Post Facto Approval under Small Grant Proposals

9. The SEC was informed that as per the SMDF guideline issued by MHA there is a provision at page 4 para 10 Sr III which provides that *"In a year, not more than 5% of the SDMF, funds may be earmarked for small grants window to support small proposals related to innovation, technology, community leadership, research, studies and learning. The NDMA and the SDMA will devise a mechanism to found projects from this window"*

10. In accordance to SMDF guidelines, two committees, the Pre-Scrutiny Committee (PSC) and the Project Evaluation Committee (PEC), have been constituted as per notification No Rev-DM-F008/2/2023-Rev-DM-R&D dated 17th February 2024. The Pre-Scrutiny Committee (PSC) is responsible for conducting a preliminary review of research projects from financial, technical, social, and cost-benefit perspectives and recommended for the consideration of PEC. The Project Evaluation Committee (PEC) evaluates the research projects from technical and social point of view and submits its recommendations to the HPSDMA Authority for signing the MoU. After get the approval from the competent authority, the MoU will be signed between the PMU and the Research Institutes to ensure the project is executed according to the terms and conditions outlined in the MoU. That the DMC has released funds for the following projects after receiving approval from the competent Authority and same has submitted for Ex. Post Facto Approval:

Proposals approved under Small Grant Window (Amount in Crore)					
S.N.	Name of Project	No. of Proposal	Sanctioned Amount	Amount Release	Funds to be Released
1	To Director of Information Technology for Automation of SDRF/NDRF project.	1	0.05	0.05	-
2	Desk and Mathematical Model Studies for Flood Protection work of Charan Khad, Manjhi Khad and ManooniKhadd in Tehsil Dharamshala.	1	0.32	0.32	-
3	IIT Mandi for Damage Assessment	1	0.12	0.06	0.06

	Technical Study (Distt. Kullu)				
4	For preliminary Landslide studies in District Sirmaur	1	0.06	0.04	0.02
5	For preliminary Landslide studies in District Chamba & Kangra	1	0.06	0.06	-
6	For preliminary Landslide studies in District Mandi and Lahaul & Spiti	1	0.07	0.05	0.02
7	For preliminary Landslide studies in District Shimla & Kinnaur (excluding Shimla town)	1	0.10	0.10	-
8	For preliminary Landslide studies in District Hamirpur, Bilaspur & Una	1	0.05	0.02	0.04
9	For preliminary Landslide studies in District Solan	1	0.04	0.01	0.03
10	Creation of GIS based Web Portal under SDMF	1	0.20	0.20	-
11	R& D proposals approved under Small Grant Window of SDMF.	1	0.09	0.03	0.06
12	R& D proposals approved under Small Grant Window of SDMF.	1	0.10	0.03	0.07
13	R& D proposals approved under Small Grant Window of SDMF.	1	0.10	0.03	0.07
14	R& D proposals approved under Small Grant Window of SDMF.	1	0.09	0.03	0.06
15	R& D proposals approved under Small Grant Window of SDMF.	1	0.09	0.03	0.06
16	R& D proposals approved under Small Grant Window of SDMF.	1	0.09	0.03	0.07
Total		16	1.61	1.06	0.55

Decision: -

The SEC considered the agenda and accorded the Ex Post Facto approval to the projects approved under the small grant window.

AGENDA ITEM-25.8: Approval of Procurement Plan and Program Expenditure Framework for the 1st Year (FY 2025-26) under HP DRRP financed by the AFD

11. The SEC was informed that the DMC, Department of Revenue had posed a Himachal Pradesh- Disaster Risk Reduction and Preparedness Program (HP-DRRRP), external Bilateral funding (100 million Euros) from French Development Agency (AFD) with an aim to reduce the vulnerability of the State from various natural hazards by adaptation & mitigation plans. The overall objective of the program is to strengthen the Disaster Risk Management (DRM- Climate Change Adaptation (CCA) capacity of Himachal Pradesh government and communities through an integrated, multi-sector approach to Disaster Risk Reduction and Climate Change Adaptation capacity building, education, and training. Under the Overall Program governance will be the responsibility of the Program Steering Committee (PSC) and the Program Executive Committee (PEC). The present State Executive Committee of the HPSDMA, chaired by the Chief Secretary, will function as the PSC. The PSC shall provide strategic direction to the Program and be responsible for overall monitoring of Program performance. In this regard, the Credit Facility Agreement (CFA) between the Department of Economic Affairs, Ministry of Finance, Government of India, and the French Development Agency (AFD) has been signed on 5 December, 2024 and Program Operational Manual Agreement between the Government of Himachal Pradesh (GoHP) and AFD took place on 10 January, 2025, under the Chairmanship of the worthy Chief Secretary at the CS Committee Room, HP Secretariat, Shimla.

12. That the program has now been officially launched, and HPSDMA is the nodal agency responsible for implementing the project's components within the state. The DMC in consultation with stakeholder departments and AFR has prepared Procurement Plan and Program Expenditure Framework amounting to Rs 134.20 Cr for the 1st year i.e. FY 2025-26. Components wise details of the same was shared with the SEC. The same was placed for the consideration and approval of the SEC.

Decision: -

The SEC accorded its approval to the Procurement Plan and Program Expenditure Framework amounting to Rs 134.20 Cr for the 1st year i.e. FY 2025-26.

AGENDA ITEM NO. 25.9: Ex-Post-Facto Approval of funds received/ allocated/ allocated/ utilized from State Disaster Response Fund (SDRF) and National Disaster Response Fund (NDRF) during the Financial Year 2024-25 (till date)

13. Funds received and allocated during the financial year 2024-25 (till date) by DMC were placed before the SEC for approval as under:-

(Amount in Crore)

Financial Year	SDRF			NDRF			Total Availability of Funds (SDRF+ NDRF)	Funds Released to Distt. / Deptt.	Closing Balance of Funds with DM Cell
	Opening Balance	Received During the year	Total SDRF	Opening Balance	Received During the year	Total NDRF			

2024-25	58.15	420.00	478.15	56.21	60.10	116.31	594.46	552.29	42.17
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That out of Rs 42.17 Crore funds available under P&CB window, funds to the tune of Rs 39.13 Crore are still available with DMC and will be released to the Distts/Departments after approval is accorded by the SEC. The SEC was apprised that funds from Preparedness and Capacity building were also released to NIELIT from Preparedness and Capacity Building Component on account of honorarium to the manpower deployed in SEOC/DEOCs and the manpower deployed on outsource basis under DSS Project. Therefore, Ex-post facto approval of SEC was sought.

Decision: -

The SEC accorded the Ex-post facto approval to the allocation and expenditure as submitted before it.

Agenda No – 25.10 Proposal for Procurement and Installation of HAM Radio Equipment at SEOC and DDMA Shimla.

14. It was brought to the notice of the SEC that the Government of Himachal Pradesh launched and notified a scheme on October 13, 2023 (Annexure-X), for promoting Amateur and Community Radio (HAM) as an alternative communication tool during emergencies. This initiative is in accordance with Section 22, Subsection (p) of the Disaster Management Act, 2005, and the provisions outlined in Sections 3.6.1(x) and 6.12.1 of the Himachal Pradesh State Disaster Management Policy, 2011. The scheme aims to establish alternative communication systems for emergencies and disasters, identify volunteers and HAM operators, and provide training and capacity building for effective usage. Under the Scheme, two batches of participants have completed training. The first batch, conducted from 5th to 9th February 2024, comprised 46 participants. Out of these, 21 appeared for the licensing exam on 23rd August 2024, and 18 successfully qualified for the HAM Radio license. The second batch, held from 21st to 26th October 2024, included 42 participants. As of now, 32 participants have applied for the licensing exam, which is scheduled to be conducted on 13th February 2025 at HIPA.

15. In order to operationalize the scheme, it is proposed to procure two complete sets of HAM Radio equipment for trial purposes—one set for the State Emergency Operation Centre (SEOC) and one set for the District Disaster Management Authority (DDMA), Shimla. The proposed installation on a trial basis will assess the equipment's functionality in the hilly terrain, as HAM Radio operates within the line of sight. Tentative cost of the equipment will be around Rs. 6.0 lakh. In future emergencies, licensed operators will be able to communicate through designated emergency channels. However, for this to be effective, it is imperative that SEOC and DDMA are equipped with HAM Radio systems. During the meeting other Deputy Commissioners

also mentioned that some of their manpower have also qualified the examination and Ham Radio sets may also be proved to the district EOC. In additions, the departments like, Home Guards, Fire Services, etc. also submitted that their staff should also be trained in operating Ham Radios.

Decision: -

- i) The SEC accorded the approval to purchase and provide Ham Radios in all EOCs where trained manpower is available.
- ii) Staff of other departments such as Home Guards, Civil Defence, Fire Services, SDRF may also be trained in operating Ham Radios.
- iii) The SEC directed that the exam for issuing licenses for HAM Radio be conducted more frequently.
- iv) The SEC suggested that there is need to motivate more and more candidates to appear in the exam for licenses of HAM Radio operators so that disaster communication can be strengthened through community participation.

AGENDA ITEM-25.11: Internet Charges for Patwaris and Kanungos for processing the Relief Cases through RMS Portal:

16. In the 23rd meeting of the State Executive Committee held on 28th May 2024, the approval was accorded by the SEC to Agenda Item 23.8 for providing Internet Charges to the Patwaris and Kanungos @Rs 250/- per month for processing the relief cases through Revenue Management System (RMS Portal). The details of the total funds released by Revenue, DM Cell to the Deputy Commissioners for providing Internet Charges to the Patwaris and Kanungos during three previous Financial Years was also shared with SEC.

17. The SEC was also apprised that all the relief cases, for sanctioning of relief under SDRF/NDRF, as per the MHA norms, are being sanctioned through RMS portal and real time monitoring of the pendency of the relief cases at different levels can be monitored through RMS portal. Therefore, speedy disposal of relief cases through RMS portal can be ensured for which Revenue officials are being provided Internet Charges under Capacity Building Component for one more financial year as per the demand of the field.

Decision: -

The SEC accorded the approval to the proposal.

AGENDA ITEM-25.12: Setting up of the Housing Facilitation Centre (HFCs)

18. It was brought to the notice of the SEC that HFCs aim to promote a culture of safe construction within the state and support the SDMA's initiative for training masons, carpenters, and bar binders. A concept notes regarding the establishment of HFC Resource Centres at technical institutes under the scheme "Training of

Masons, Carpenters, and Bar Binders on Hazard-Resistant Construction" was shared with the Director of Technical Education vide letter No. Rev. (DMC)(F) 11-01/2022 – SEC, dated July 18, 2024. To further clarify the concept, a meeting was held on August 13, 2024 through VC mode. The Director Technical Education has identified the following institutions in the state where HFCs can be set up: -

List of Identified Technical Institutions to be developed as HFCs

1. JNGEC Sundernagar
2. RGEC NagrotaBagwan (Kangra)
3. Hydro Engineering College, Bilaspur
4. Government Polytechnic Rehan for Women, District Kangra
5. Govt. Polytechnic Hamipur
6. Govt. Polytechnic Talwar, Jaisinghpur, District Kangra
7. Govt. Polytechnic Banikhet, District Chamba
8. Govt. Polytechnic Kullu
9. Govt. Polytechnic Ambota Una
10. Government Polytechnic Rohru, District Shimla
11. Govt ITI Solan
12. Govt ITI/Polytechnic Sirmour

19. In this regard, initially proposed cost per HFC was ₹2 Lakhs. However, the Director of Technical Education has now submitted a revised list of infrastructure requirements for setting up HFCs, along with a tentative budget estimate of **₹7.15 Lakhs** per HFC. The initiative will be implemented through Technical Education & expenditure to the tune of Rs. 85.8 Lakh expected to be incurred will be charged to preparedness and Capacity building window.

Decision: -

The SEC accorded the approval to the proposal.

The meeting concluded with a vote of thanks from and to the chair.

Approved by

(Prabodh Saxena)
Chief Secretary -cum- Chairman, SEC
Government of Himachal Pradesh

Endst. No. Rev (DMC) (F)11-1/2022-SEC

3rd March 2025
Dated the Feb 2025—

Copy forwarded for information and necessary action to:

- 1) All the Members of the State Executive Committee, HP
- 2) All the Administrative Secretaries to the Govt. of Himachal Pradesh
- 3) ADG-cum-Commandant General, Home Guards, Civil Defence, H.P.
- 4) The Sr. Pvt. Secretary to the Chief Secretary to the GoHP.
- 5) All Deputy Commissioners- cum- Chairman, DDMA, Himachal Pradesh
- 6) All the Heads of the Department of the Himachal Pradesh.
- 7) All the participants of the meeting.
- 8) All the DAs in DM-Cell.
- 9) Guard File.

03/03/25

(DC Rana)
Director -cum-ex Officio Special Secretary (Rev-DM)
Government of Himachal Pradesh

List of Other Participants/Special Invitees

- 1) Sh. Raghav Sharma, Director, RD & PR, Shimla.
- 2) Sh. Saurabh Jassal, Special Secretary (Finance & UD) Shimla.
- 3) Sh. Ajay Kapoor, Chief Engineer, HPPWD, Shimla.
- 4) Sh. Nishant Thakur, Project Director, PMU (SDMF) Rev-DM, Shimla
- 5) Sh. D.P. Gupta, Chief Engineer, DoE, Directorate of Energy, Shimla.
- 6) Sh. Deepak Jasrotia Dy. Chief Engineer, DoE, Directorate of Energy, Shimla.
- 7) Sh. Sanjeev Kumar, Chief Fire Officer, Fire Service Department Shimla.
- 8) Sh. Sushil Kumar Kaundal, Commandant (Trg.), Himachal Pradesh Home Guards.
- 9) Sh. Arijit Sen Thakur, SP, SDRF o/o ADG HG, FS, CD, SDRF
- 10) Sh. Rajesh Chandel, XEN (RD & PR) Department Shimla.
- 11) Ms. Shailja Issar, STP, Department of Town & Country Planning, Shimla.
- 12) Sh. Vinod Sharma , Assistant Controller Finance & Accounts, DMC-HPSDMA Shimla.
- 13) Dr. Krishan Chand, TCBS, DMC-HPSDMA Shimla.
- 14) Mrs. Suman Chahal, Training & Capacity Building Coordinator, DMC-HPSDMA Shimla.